

STUDENT GROUPS

**Bank Details Form**

CLUB/SOCIETY/GROUP NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRINT NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

YOUR NAME AS APPEARS ON BANK CARD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BANK NAME (e.g. LLOYDS): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SORT CODE: \_\_\_ \_\_\_ / \_\_\_ \_\_\_ / \_\_\_ \_\_\_ ACCOUNT NUMBER: \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_ \_\_\_

This information will be treated as strictly confidential. We request this information to enable us to pay your expenses only. This information will only be used for this purpose and will not be shared with any external organisations. We will destroy this form once the information has been placed on our computer based accounting system and first payment has been successfully made. Your personal details will be removed from our accounting system at the end of the first full academic year that no expenses claims have been made. The processing of this data is necessary to enable us to process the payments of funds to you and to ensure robust financial procedures and that we meet our legal obligations.

Please note that Worcester Students’ Union is the Data Controller and details of how we process your data including how long we retain it and your rights are detailed on our Student Data Privacy Notice which can be found at <https://www.worcsu.com/faqs/data_protection/> .