

SINGLE USE PLASTIC AUDIT Date: 30.10.24 Start 14:00 end 14:45

Name of person(s) completing audit: Lead auditor Elisha Parkes (GIPA) and support auditor, Kim Dawson (Sustainability advisor).
What Is Single-use Plastic? A single-use plastic is disposable plastic that is designed to be used once then tossed or recycled. We have also included low-quality plastics that could also be defined as limited use. Only items that are within the control of the SU are included. Duplicate items will only be mentioned once.

No current opportunity for reduction or replacement

More sustainable alternative available

Opportunity to reduce/eradicate use

L	Description	Details	Action	Progress	
WD	Carrier bags	Variety of poor-quality shopping bags.	KD to assign a bag for life space behind WD.	Complete	
	Laminated signs	Reasons for laminating are longevity, waterproofing or disinfection.	KD to add a tag to the laminator as a reminder.	Complete	
03	Cosmetics (Shampoo & Toothpaste)	Cost of living items for students. If similar scheme in future, encourage procurement of items with recyclable packaging.	KD to add a note to campaign planning template to remind staff to check for sustainable options.	Complete	
	Flag	Plastic flags varieties. Consider using the same pole and replacing the flag design.	Addressed in upcoming staff guidance on ethical procurement and mindful purchasing. KD add to agenda.	Complete	
	Board pins	Consider non-plastic pins when purchasing again.	KD research sustainable alternatives and add a note to order guidance if possible.	Complete	
04	Warmer Worcester	Thermometer is import for monitoring energy consumption.	N/A	N/A	
	Plastic cups	Repurposed as plant pots.	Addressed in upcoming staff guidance on ethical procurement and mindful purchasing. KD add to agenda.	Complete	
	Stickers (Thank you)	Reconsider need.			
Air fresher	A free item posted to the SU comms team.				
06	Tissue packet	Consider change to recycled box tissues.	Addressed in upcoming staff guidance on ethical procurement and mindful purchasing. KD add to agenda.	Complete	
	Printed photos	Photos are coated with microplastics. Consider more sustainable supplier.			
05	Party poppers	Several lone part poppers.	KD to ensure room on shelf behind WD for staff to store reusable bottles.	Complete	
	Drink bottles	Encourage reusable bottles and proper recycling.			
	Pens	Recycled through Ryman.			N/A
	Cable ties	For RAG buckets. Consider bamboo version			KD to discuss with VPSA. Added to agenda for upcoming activities team meeting.
	Hand sanitizer	Necessary for infection control.			N/A.
01	Money bags	Necessary for operations.	KD to discuss with VPSA. Added to agenda for upcoming activities team meeting.	Complete.	
	Keyboard cleaner straw	Consider alternative ways of cleaning the board.			
	Plastic wallets	Suggest discontinuing purchasing.			
Hangar upstairs	Cling film	For First Aid purposes.	KD to discuss with VPSA.	Complete.	
	Happy tree napkins case	Napkins are 100% recyclable, but packaging is limited, but single use. Affordability takes precedence.			
	Nachos blue packaging	Packaging unable to be recycled due to food safety standards. Affordability takes precedence. Alternatives considered periodically.			
	Sun pride packaging	Affordability takes precedence. Alternatives considered periodically.			
	Plastic around Blue roll	Affordability takes precedence. Alternatives considered periodically.			
	Toothbrushes	Used for cleaning. Consider bamboo or natural fiber toothbrushes.			
	Cleaning products packaging	Affordability takes precedence. Alternatives considered periodically.			
	Date sticker packaging				
	Coaster packaging				
	Plastic cups				

Summary

29 Types of Single-use or limited-use plastics identified
 15 (51%) can be actioned to have a lesser environmental impact