

## Academic Representation Meetings Schedule: ARC, Department Rep, Course Rep

MEETING	REPRESENTATION
<b>LTQE</b>	Department Reps <b>x 3 meetings</b>
<b>Head of School &amp; Department Rep Meetings</b>	ARC <b>x 2 meetings</b> Department Reps <b>x 4 meetings</b>
<b>Provost Meetings</b>	ARC <b>x 2 meetings</b> Department Reps <b>x 2 meetings</b>
<b>School Forum Meetings</b>	ARC/Department Reps <b>x 1 meeting</b>
<b>Course Management Committee Meetings</b>	Course Leaders and Course Reps <b>x 2 meetings</b>
<b><u>WSU Student Council (SU)</u></b>	1 x Department Rep from each School <b>x 4 meetings</b> <i>(elected from Education Council by all Department Reps)</i>
<b><u>WSU Education Council (SU)</u></b>	All Department Reps <b>x 4 meetings</b> <i>(minimum of twice per academic year organised by SU)</i>
<b>Rep Forum &amp; Focus Groups (SU)</b>	Department Reps and Course Reps <b>x 2 meetings</b> <i>ARCs (Optional)</i>
<b>Rep Conference / Voice Conference (SU)</b>	All Course Reps and Department Reps & ARCs <i>(normally held in Semester 2)</i>
<b>Course Rep Clinics</b>	Fortnightly Drop-in Clinics <i>1 hour lunchtime slot</i>