

Executive Committee

Date: 22.10.2024

Time: 13:00-14:30

Location: Microsoft Teams

| Members: | Staff Invited to Attend: |
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| In Attendance: Ruttuja Mane - RM Jack Lambert - JL Elliot Atkinson - EA Sophie Williams - SW Robert Cox - RC Antonia Rossiter- Eaglesfield - ARE Apologies Sent: No apologies sent | Olivia Williams - OW (Minute Taker) |

| | Agenda Item | Timings | Owner | Paper Attached |
|------------------------|--|----------------|--------------|-----------------------|
| 1. | Welcome | | RM | N/A |
| 2. | Apologies | | RM | N/A |
| 3. | Declaration of Interest | | RM | N/A |
| 4. | Minutes of Previous Meeting | | RM | N/A |
| 5. | Matters Arising | | RM | N/A |
| Approval Items | | | | |
| 6. | Club/Society Approval - Social Running Club | | JL | YES |
| Reporting Items | | | | |
| 7. | Update on Officer Objectives | | Officers | N/A |
| 8. | Active Policy & Ideas Updates | | Officers/ARE | N/A |
| 9. | Additional Campaign Updates | | Officers | N/A |

| Discussion Items | | | | |
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| 10. | Current Student Issues | | All | N/A |
| 11. | Update on Relevant Projects and Discussions with the University | | All | N/A |
| 12. | Outreach | | All | N/A |
| 13. | WBS Careers Fair | | EA | N/A |
| Any Other Business | | | | |
| 14. | AOB | | All | N/A |

Minutes

| 1.0 Welcome | | |
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| RM - Welcomed everyone to exec. | | |
| 2.0 Apologies | | |
| No Apologies sent. | | |
| 3.0 Declaration of Interest | | |
| No declarations of interest. | | |
| 4.0 Minutes of Previous Meeting | | |
| Minutes from previous meeting approved. | | |
| 5.0 Matters Arising | | |
| Carried Over Actions | Owner | Update |
| Action August.08: ARE to follow up with CS regarding data conversations for Dudley intake. | ARE | Update: SOLE ticket submitted to add a flag to data to identify Dudley based students. COMPLETE. |
| Action August.09: JL to contact MD regarding the Dudley Campus Webpage and how it is not user friendly and could be improved. | JL | ACTION OCT 01: JL to update on Action August.09 at next meeting |

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| Action August.14: RC to raise with CS (regarding email signatures in dark mode). | RC | COMPLETE. |
| Actions from September Meeting | Owner | Update |
| ACTION Sept.01: OW to ensure August Exec minutes are made available online. | OW | COMPLETE. |
| ACTION Sept.04: EA to review the campaigns pages and ensure information is up to date and relevant to this year's Officer campaigns: https://www.worcsu.com/yourvoice/campaigns/ | EA | COMPLETE |

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| ACTION Sept.05: ARE to check Asana for policy updates for document going to SC. | ARE | COMPLETE. |
| ACTION Sept.06: EA to ask SM which day would be best to visit for student engagement. Officers to look at delivering a breakfast club at Dudley during same visit. Officers to decide a date to visit and which Officers will be attending. | EA/ Officers | COMPLETE. |
| ACTION Sept.07: ARE to add 'City Hub' to Staff Meeting agenda for Monday. | ARE | COMPLETE. |
| ACTION Sept.08: SW & Officers to discuss feasibility and logistics of having a community cupboard at city campus in a catch up. | SW & Officers | ACTION OCT 02: SW to arrange catch up with the officers. |

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| ACTION Sept.09: EA to send an email to HoDs to tell academic staff that we are present on city campus in the SU hub now. | EA | COMPLETE. |
| ACTION Sept.10: OW to send an email to Reps (studying at Severn Campus, Jenny Lind, and Art House) to ask them to remind their cohorts about the SU hub at city. | OW | COMPLETE. |
| ACTION Sept.11: JL to ask accommodation to send to city student halls residents a reminder that SU hub is now at city/Charles hastings. | JL | ACTION OCT 03: JL to action and update at next meeting. |

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| ACTION Sept.12: RC to ensure CS is arranging posters for city campus notifying students that our hub is now live/open. | RC | Update: CS informed RC there are already posters at City Campus. COMPLETE. |
| ACTION Sept.13: ARE & EA to ensure these areas (from NSS/CES) are encompassed in the benchmarking development plan. | ARE & EA | COMPLETE. |
| ACTION Sept.14: EA, ARE & OW to consider setting up a specific meeting with the reps in those schools to discuss the results. | EA, ARE & OW | COMPLETE. |

6.0 Club/Society Approval

JL - Proposed the Social Running Club society request.

For - 6

Against - 0

Abstain - 0

7.0 Update on Officer Objectives

EA Objectives

- Building a Community of Reps.
Make City Social Event more sustainable in the future.
- Neurodiversity - How can we best get students supported within their lectures regarding RAPs.
- Voice Conference - This is going to be held on January 17th, 2025, a session dedicated to Neurodiversity named Leading through a new lens.
- Timetabling - EA is going to invite a member of timetabling to the next Education Council meeting to talk about decision making regarding timetabling.

SW- Updated that discussions were had at the recent University Health, Safety, and Wellbeing meeting regarding staff survey results around wellbeing/workload, which were poor for some Schools. SW raised that students are feeding back to us that RAPs are not being followed by academics and that this may well be linked to workload issues and a sense of students from us that students need much support than ever.

JL Objectives

- The University What's on page - JL is continuously chasing Jane Britton regarding this.

- Varsity Campaign - JL has Spoken to Nes at Gloucester University regarding the Varsity Campaign.
- SHAG Week

ACTION OCT 04: JL to find other university's SHAG weeks and start getting meetings booked in.

- Range of events at the Hangar - JL Working closely with Nick to discuss this and expand.
- Mental Health Campaign - Movember - Had a meeting with Movember the Charity.
- BB and JL signed up to do Movember for the SU.
Movember quiz on the 5th of November.
Charity Matches going ahead over the next couple of months.

RM Objectives

- Housing Campaign - Due to meet with City Councillors.
- RM met with the University regarding Student Heating. The University are going to provide more information on how to keep warm to students.
- Careers Fair - RM spoken to the Careers team at the University, and they do not have the capacity to support with an entire careers fair.
- Kitchen Korner - No updates. RM would like to have a 'pop up' for Kitchen Korner. Looking to have the first one at the City Campus. We have enough donations for the Kitchen Korner.
- Community Cupboard - RM Hey Girls are not going to give us as much stock. SW- The University are going to conduct a survey for students within Accommodation following the meeting of SW and RM with IB and ME regarding heating in halls of residence. We await further details on this, but IB committed to doing this within a few weeks.

8.0 Active Policy & Ideas Update

Mental Health Policy

The University has signed up to the mental health charter.

RM raised a lack of a mental health policy at UWSU. The University needed more clarification on what students were asking for.

SW - stated she also raised at the Universities Health, Safety and Wellbeing meeting - that students are asking why the University does not have a policy

ACTION OCT 05: RM to look at Nottingham Trent University and Bristol UE regarding what they are doing for their Mental Health Charters and take this to the next UWSU meeting.

Email Name Change

RM spoken to Chirs Garrett (CG) regarding email name changes. CG informed RM that is on his list of things to do.

All Gender Signage for Disabled Toilets

RM took this to Campus Development group - The University are aware, and this will be changed when they next refresh the signage.

RM - Also mentioned in Welfare and Inclusion Council that the disabled toilets are not very accessible.

Recording Lectures

EA raising RAPs tomorrow (23/10) in PVC catch up with Lisa Stansbie (LS) and Sally Moyle (SM).

Race Equality Week

RM has no updates regarding this.

It will be spoken about in the EDI oversight group.

ACTION OCT 06: RM to raise the Race Equality Week at the next EDI oversight group.

9.0 Additional Campaign Update

RM & JL - Are working with the international experience group regarding Diwali. Tramps' nightclubs are holding an event for Diwali.

RM - Breakfast with the SU - An article will be going in the newspapers to say that the SU are offering free breakfast with the SU, following liaison with Comms.

JL - Is due to meet with help and advice to set a date for SHAG week.

EA - Voice Conference - NUS are attending the Voice Conference. The date is Friday 17th January 2025. EA & OW are due to go and view the rooms in the Hive for the Voice Conference. SW Asked EA about inviting WonkHe in to speak at the Voice Conference. SW suggested Kevin Pickess (KP) could attend the Voice Conference and speak on the Mental Health Charter. RM met with Careers team, and they are interested in coming along to the Voice Conference.

RM update on networks. Few networks are holding campaigns/events.

10.0 Current Student Issues

International Students

SW raised the fact we seem to have having multiple issues raised around international students, including Academic Misconduct. ARE shared some overarching themes from Help and Advice appointments from international students.

EA attended the retention steering group. International students were a topic of conversation.

11.0 Update on relevant projects and discussions with the University

JL - Report a concern has been added to My Day.

12.0 Outreach

ARE Dudley Campus - Spoken to Louise Toft (LT) who is the main lecturer at the Dudley campus. ARE spoke about getting students engaged and to make sure they are aware of the SU. Offered the breakfast with the SU, in depth chats about Help and Advice. Dudley offered Monday 28th October as availability.

ACTION OCT 07: ARE & JL to have a look at attending the Dudley Campus.

SW City Campus walls are very plain and need refreshments.

ACTION OCT 08: RM to raise this at Campus development group.

ACTION OCT 09: EA to email ARCs regarding wall signage of Department Reps/Course Reps.

EA Jenny Lind was raised in Education Council about how it is not a communal space. RM Jenny Lind is now accessible via card access rather than an open door. This was a safety issue. JL - Jenny Lind is very separate - Is this coming from Lecturers?

Students are not able to get their cards updated at the City Reception and are having to walk to St Johns Campus.

13 WBS Careers Fair

EA Accepted an invitation for the Worcester Business School Careers Fair. SW Suggested the following information is taken:

- Elections
- SU Careers.com
- Officer JDs etc
- Student Trustee recruitment packs

14.0 AOB

No other business.

ACTIONS:

ACTION OCT 01: JL to update on Action August.09 at next meeting

ACTION OCT 02: SW to arrange catch up with the officers.

ACTION OCT 03: JL to action and update at next meeting.

ACTION OCT 04: JL to find other university's SHAG weeks and start getting meetings booked in

ACTION OCT 05: RM to look at Nottingham Trent University and Bristol UE regarding what they are doing for their Mental Health Charters. Take this to the next UWSU meeting.

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